



## CONTINUOUSLY-POSTED NOTICE

### FILLING SESSIONAL LECTURER POSITIONS UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

#### HOW TO SUBMIT AN APPLICATION

The School of the Environment may hire Sessional Lecturers to deliver some of its undergraduate courses. Specific courses will be posted on the School's website at [www.environment.utoronto.ca](http://www.environment.utoronto.ca), and on the School's bulletin board at 33 Willcocks Street. To be considered for a position, the CUPE 3902 Unit 3 application form <https://utoronto.taleo.net/careersection/10090/jobsearch.ftl> and Curriculum Vitae must be submitted to:

For **undergraduate course** postings:

David Powell  
Undergraduate Student Advisor & Placement Coordinator  
School of the Environment  
33 Willcocks Street, ES 1016V  
Toronto, ON M5S 3E8  
Email: [ug.office.env@utoronto.ca](mailto:ug.office.env@utoronto.ca)

For **graduate course** postings:

Pavel Pripa  
Program Assistant & Graduate Student Advisor  
School of the Environment  
33 Willcocks Street, ES 1016V  
Toronto, ON M5S 3E8  
Email: [grad.office.env@utoronto.ca](mailto:grad.office.env@utoronto.ca)

**A valid email address is required.** We prefer that applications and CVs be submitted via email.

#### GENERAL INFORMATION

Generally speaking, we expect to make decisions concerning courses in June for Winter or Fall courses; and in late March for Summer courses. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twenty-four (24) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twenty-four (24) months.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that in accordance with that agreement, preference in hiring is given to qualified persons advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12.

**Please note:** Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the **CUPE 3902 Unit 1** collective agreement rather than the Unit 3 collective agreement and should not apply for positions posted under the Unit 3 collective agreement.